



**POSITION:** Business Technology Instructor, Full-Time

**LOCATION:** Vidalia Campus

**POSITION DESCRIPTION:** Southeastern Technical College is seeking a qualified instructor to teach in the Business Technology/Business Healthcare Technology program.

**MINIMUM QUALIFICATIONS:** A Master's Degree in Business Education or Master's Degree in a related discipline (ex. Business Administration, Computer Science, Vocational Education) with a minimum of 18 graduate semester hours in the teaching discipline from an accredited institution. Prefer applicant to hold certifications in Microsoft Applications.

The applicant should possess a minimum of three (3) years of full-time in field work experience within the immediate seven (7) years preceding application for employment. Prior teaching experience preferred.

**SALARY/BENEFITS:** Salary is to be commensurate with education and work experience. Benefits include paid state holidays, annual leave and sick leave, and the State of Georgia Flexible Benefits package.

**APPLICATION DEADLINE:** Open until filled

**APPLICATION PROCEDURES:** All application packets MUST be completed via the [Online Job Center](#). As part of the application process, interested candidates will also be required to upload other documents such as a letter of interest, resume and transcripts (see job center listing for more details). For more information regarding this position or application instructions, please contact the Human Resources Office at 912-538-3230 or [ljonas@southeasterntech.edu](mailto:ljonas@southeasterntech.edu).

*As set forth in its student catalog, Southeastern Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law).*

*Lanie Jonas, Title IX Coordinator, Room 138B, 912-538-3230*

*Helen Thomas, Section 504 Coordinator, Room 108, 912-538-3126*