



**POSITION:** Full-Time Teacher for Child Enrichment Center, Romper Room

**CAMPUS:** Swainsboro

**POSITION DESCRIPTION:** Under close supervision of the Director, plans, prepares and implements developmentally appropriate activities for children attending the Child Enrichment Center at Southeastern Technical College. Observes and evaluates individual children. Assists children by meeting their physical needs. Assists with meal preparation, feeding of children, and play activities.

**MINIMUM QUALIFICATIONS:**

A TCC in Early Childhood Care and Education is required. An Associate's degree in early childhood care and education is preferred. Must have prior experience working with young children. Successful criminal background check, fingerprint records check, and drug screen is required.

**SALARY/BENEFITS:**

Salary is to be commensurate with education and work experience. Benefits include paid state holidays, annual and sick leave, and State of Georgia Flexible Benefits package.

**APPLICATION PROCEDURES:**

All application packets **MUST** be completed via the [Online Job Center](#). As part of the application process, interested candidates will also be required to upload other documents such as a letter of interest, resume, and transcripts (see Job Center listing for more details). For more information regarding this position or application instructions, please contact Lanie Jonas, Human Resources Office at 912-538-3230 [ljonas@southeasterntech.edu](mailto:ljonas@southeasterntech.edu) or Velina Clements, Swainsboro Campus at 478-289-2251 [vclements@southeasterntech.edu](mailto:vclements@southeasterntech.edu)

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*Helen Thomas, Section 504 Coordinator, Room 108, 912-538-3126*

*Lanie Jonas, Title IX Coordinator, Room 138B, 912-538-3230*