



**POSITION: Maintenance Technician**

**CAMPUS: Swainsboro**

**POSITION DESCRIPTION:**

Under general supervision, installs, repairs and maintains electrical systems and plumbing hardware for all campus buildings of a technical college. Constructs, maintains, repairs, renovates and relocates fixtures, furniture, equipment, and bulk items. Performs preventive maintenance on HVAC systems. Uses and maintains appropriate tools and equipment. Performs vehicle and equipment diagnostic checks on engines and other motorized operating systems. Ensures grounds are maintained and free of debris and trash. May coordinate the work of maintenance and custodial staff as needed.

**MINIMUM QUALIFICATIONS (Educational/Occupational Experience):**

Knowledge of maintenance and repair; of welding, HVAC, carpentry, electricity, plumbing, etc.; of tools, equipment and materials; of facility repairs. Working skill in diagnosing maintenance and repair problems; working ability to repair facilities mechanical equipment systems; to read, interpret and apply construction plans, specifications and blueprints; to follow oral and written instructions. Ability to lift, push, and carry heavy items. Must have valid Georgia driver's license or work permit. Successful candidates are required to pass a criminal background record check.

**PREFERRED QUALIFICATIONS:**

Two years working experience in a maintenance position.

**SALARY/BENEFITS:**

Salary is commensurate with education and experience.

**APPLICATION INSTRUCTIONS: Open until filled**

All application packets **MUST** be completed via the [Online Job Center](#). As part of the application process, interested candidates will also be required to upload other documents such as a letter of interest, resume, and transcripts (see job center listing for more details). For more information regarding this position or application instructions, please contact Lanie Jonas, Human Resources Office at 912-538-3230 [ljonas@southeasterntech.edu](mailto:ljonas@southeasterntech.edu).

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