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**SWAINSBORO** • 346 Kite Road • Swainsboro, Georgia 30401 • Phone (478) 289-2200 • Fax: (478) 289-2263  
**VIDALIA** • 3001 East First Street • Vidalia, Georgia 30474 • Phone (912) 538-3100 • Fax (912) 538-3156

*Southeastern Technical College is an Equal Opportunity Institution*

**POSITION:** Evening Part-Time Security Officer

**LOCATION:** Swainsboro Campus

**POSITION DESCRIPTION:** Under general supervision, this position is responsible for helping to ensure the safety of campus personnel, students, and visitors, as well as the security of campus buildings, facilities, equipment and property.

**MINIMUM QUALIFICATIONS:**

- Must possess a minimum of a High School Diploma or GED.
- Must have excellent communication skills and
- Must be available to work a flexible schedule, if needed.

**PREFERRED QUALIFICATIONS:**

- Security experience is preferred.

**SALARY/BENEFITS:** Salary is to be commensurate with education and work experience.

**APPLICATION PROCEDURES:** All application packets **MUST** be completed via the [Online Job Center](#). As part of the application process, interested candidates will also be required to upload other documents such as a resume and transcripts (see job center listing for more details). For more information regarding this position or application instructions, please contact the Human Resources Office at 912-538-3147 or [bwilcox@southeasterntech.edu](mailto:bwilcox@southeasterntech.edu).

*As set forth in its student catalog, Southeastern Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law).*

*Blythe Wilcox, Title IX Coordinator, Room 138B, 912-538-3147*

*Helen Thomas, Section 504 Coordinator, Room 108, 912-538-3126*