Click on “Create an Account” (Top center of Homepage).

- Type in your name
- Choose “Postsecondary School Student” from the Account Type dropdown.
- Choose Southeastern Technical College from the School Dropdown.
- Enter the year you graduated from high school.
- Type in your E-mail address
- Choose a password and confirm it.
- Next enter three Security Questions. If you forget your password, help is provided on the sign-in screen. When you request your password within sign-in help, you will be asked these questions. To get your password, you must submit the correct answer to the questions.
- Enter your Social Security Number. Your SSN is optional to open your account; however, it is required to fill out your application form using the information from your account.
- Enter your Date of Birth. Your DOB is optional to open your account; however, it is required to fill out your application form using the information from your account.
- Enter your permanent address and county. You must also click the box next to the line: I acknowledge that I have read and accept the Terms of Use and Privacy Policy of this website and its affiliates.

Click Create Account.

**COMPLETING A GSFAPPS APPLICATION**

Choose the Hope and State Aid Programs tab in the banner across the top of the screen.

Click “State Aid Applications” and then “GSFAPPS” and read the welcome message.

Click “Apply Now.” Read the GSFAPPS message and click “Submit new application.”

Note: In order to select any program, first click on the program name you want to apply for. This will open an informational box containing the program requirements. At the bottom of the dialogue box, click “Apply for this Program”. Then, click “Select”. **Make sure that you apply for BOTH the HOPE Grant and HOPE Scholarship.**

**STUDENT DEMOGRAPHIC INFORMATION**

Most of the information is pre-filled; however, you will need to complete any required fields that are blank. If you make a mistake in any field other than your social security number or birth date field, go back and make any necessary corrections. You will be prompted to do a final review of your information before submitting.

Click Continue.

**SUMMARY INFORMATION**

Click on the Colleges to which you plan to apply. You can choose up to 6 schools.

Review your application carefully! Make any changes or corrections, and then select submit.

Read the certification and electronically sign your application by checking the box.

Once your application has been completed and signed, you should receive a confirmation page that you may print for your records. Don’t forget to review this page for any additional requirements.

Review the GSFAPPS acknowledgements page. Click the checkbox next to: “I accept the above statement and verify the accuracy of this application” and click Submit.

Once your application has been completed and signed, you should receive a confirmation page that you may print for your records. Don’t forget to review this page for any additional requirements.