



## GRADUATION INFORMATION

May 8, 2018 @ 7: 00 P. M.

Toombs Auditorium, Vidalia, GA

Graduation Rehearsal Monday, May 7 @ 5:30 P. M.

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### GRADUATION REHEARSAL MONDAY, MAY 7

Graduation Rehearsal will begin at 5:30 p.m. on Monday, May 7, 2018 in the Toombs Auditorium, Vidalia, GA. Your attendance is required, as we will discuss the lineup, processional, and/or any additional graduation preparations at this time. Also, you will have a chance to familiarize yourself with the location, identify exactly where you need to be, and address any last minute concerns. This will hopefully ensure an organized and smooth ceremony.

### GRADUATION NIGHT

The ceremony will begin promptly at 7:00 p.m.; therefore, all participants need to arrive at 6:30 p.m. for lineup. If you plan to have your picture taken, you must arrive at 5:15 p.m. *Please be on time!*

### CAPS AND GOWNS

Cap and gowns for graduates will be available for pick up on May 1 in the Student Affairs Office on both the Vidalia and Swainsboro campuses. **If you did not pay for your cap and gown by March 1, 2018, you will not have one ordered.** Invitations are not ordered for the ceremony. We do ask that you make judgment calls on the number of friends and family that you invite to the ceremony. Please call 912-538-3113 during normal business hours if you have any questions or concerns.

### GRADUATION PICTURES

We have made arrangements to have a professional photographer on campus at 5:15 p.m. the evening of graduation for traditional graduation portraits.

### GRADUATION ATTIRE

All graduates are strongly encouraged to dress within the following suggested guidelines:

Suggested Attire for Women – dark colored (navy blue or black) dress or dark colored (navy blue or black) slacks with a blouse or dress shirt and dark colored (navy or black) dress shoes. **NO FLIP FLOPS**

Suggested Attire for Men – dark colored (navy blue or black) slacks white dress shirt with a tie and dark colored (navy or black) dress shoes with dark socks.

### INFORMATION FOR GUESTS

Please inform your family, friends, and other guests of the following information:

- Programs will be available at the door.
- Flash photography is not allowed during the ceremony.
- Applause should be held until all graduates have been called.
- Arrive early to ensure good seating. Doors will close promptly at 6:50 p.m.

### ADDITIONAL INFORMATION

For those graduation candidates that choose not to participate in the ceremony, diplomas will be available for pickup from the Student Affairs Office two weeks after program completion.

If you apply for graduation and are ineligible (ex: your paperwork has not cleared by the deadline), you must complete a new Application for Graduation. For any other special situations, please contact the Registrar's Office.

### TRANSPORTATION

For those students on the Swainsboro campus who wish to participate in the ceremony but do not have transportation to the Vidalia campus, transportation will be provided.

### GRADUATION CEREMONY FEE STRUCTURE

Degree and Diploma Ceremony Participants \$40  
(This includes one credential and one cover.)

Degree and Diploma  
Non-Participants \$10 per credential  
Diploma Replacements \$25  
Additional Covers \$10

Fees need to be paid by the end of the semester of program completion.